

CRAWFORD COUNTY PUBLIC HEALTH

PREVENT • PROMOTE • PROTECT

Board Meeting Minutes
May 20, 2020-4:30PM
1st Floor Conference Room

This meeting was a virtual meeting with the Board of Health due to COVID-19 pandemic. A few Board of Health Members were present in the Conference Room for this meeting.

Board Members Present: Zachary Wolfe, Phyllis Crall, Kurt Fankhauser, Dean Sipe, and Dr. Stephen Novack.

CCPH Staff: Kate Siefert, Health Commissioner; Pam Kalb, Contract Manager Help Me Grow; Amy Ramirez, Director of Nursing; Steve Jozwiak, Director of Environmental Health and Krista Whitmeyer, Director of Administrative Services.

- **Minutes:**

After a review of the board minutes from April 15, 2020, Board Meeting, Phyllis Crall made a motion to accept the minutes. Kurt Fankhauser seconded this motion. All members present voted "aye" and the motion carried.

- **Expenses:**

The Board reviewed the expenses for April. Kurt Fankhauser made a motion to approve the expenses as presented. Dr. Novack seconded this motion. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

Administrative Services Updates:

- **Resolution #16:**

Dean Sipe made a motion to approve the amended certificate and supplemental appropriation in COVID Response Grant (T097). This motion was seconded by Kurt Fankhauser. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

A motion was made by Dr. Stephen Novack, seconded by Phyllis Crall, to approve an amendment to the Galion City Health Department contract for an additional \$4,280.00 for the Coronavirus Response Grant. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

- **Resolution #17:**

A motion was made by Kurt Fankhauser, second by Phyllis Crall, to approve budget adjustments in COVID Response Grant (T097). The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

- **Resolution #18:**

Dr. Stephen Novack made a motion to approve creating a new fund, amended certificate, supplemental appropriation and complete an advance for the Coronavirus Contact Tracing Grant. This motion was seconded by Kurt Fankhauser. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

A motion was made by Dean Sipe, seconded by Kurt Fankhauser, to approve CCPH entering into a contract with Galion for the Coronavirus Contact Tracing Grant. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

WIC Division Updates:

Due to the Coronavirus (COVID-19) outbreak, no WIC clients are coming into the office at this time. When clients come to the office, they call from the parking lot. Someone from the WIC Division goes out and gets their WIC card to reload. All nutrition education is being completed over the phone.

Help Me Grow Updates:

Home visiting and Early Intervention has been seeing a decline in referrals since the middle of March due to the Coronavirus pandemic. They are unable to conduct any home visits through the month of June. Pam is hoping all home visits resume in July.

Nursing Division Updates:

The communicable diseases for the month of April are down from previous months. The BCMH billing is being completed. There was \$2,490.00 billed in April. The Crawford County Jail census is still low. The Nursing Division completed 123 hours at the jail last month.

The nurses are currently investigating 17 active cases of COVID-19 and numerous contacts. The hours in tracking all of the positive cases and contacts is a massive task. Amy and Lisa Stine are solely taking on this task of tracking COVID exposure's down.

Amy reviewed the COVID-19 tracking data with the Board. Crawford County currently has 17 cases, 15 are lab confirmed and two are presumptive. Of these cases, 16 are isolated at home and one is hospitalized.

The Board discussed the areas where Crawford County COVID outbreaks confirmed. The most problematic areas have been nursing homes and correctional institutes.

Amy sent out the 2020-2021 School Health Services Contract to all area schools. Bucyrus City School District, Colonel Crawford Local School District and Buckeye Central Local School have returned their school contracts. A motion was made by Kurt Fankhauser to approve contracting with Bucyrus City School District, Colonel Crawford Local School District and Buckeye Central Local School District. Phyllis Crall seconded this motion. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

Environmental Health Updates:

The Environmental Health Division has become the complaint department for Coronavirus issues in the community. Most of the calls early on were regarding essential and non-essential businesses not following the required COVID-19 protocols. The callers have now switched to questions on opening of campgrounds and the use of mask in all the businesses and operations.

All campgrounds have renewed their licenses. All campgrounds need to follow the Governor's guidelines for COVID.

The EH Division started in May going back out to inspect and/or doing fieldwork.

There is an upcoming webinar on PHAB as to if and when our site visit for accreditation will be rescheduled. They indicated, early in the pandemic, that site visits were on hold until at least June and that rescheduling might begin at that time.

Health Commissioner Updates:

The Drug Overdose Review Board met on April 29, 2020, to review the nine overdose deaths of Crawford County residents that occurred in 2019. The Board consists of the County Sheriff, Prosecutor, Coroner, ADAMH Board, Crawford-Marion Prevention and CCPH. This Board will look for trends to help direct resources to prevent overdoses.

Kate presented graphs to the Health Board to review the COVID-19 cases and trend in the county.

CCPH staff have been faced with a challenging individual in quarantine. This person is not wanting to abide by the quarantine orders. The Sheriff's Office is now involved and has placarded the home with a quarantine sign and will be checking in with them every few hours to make sure they are staying home. The residence has strict orders to not remove the placard and not to leave the premises. This individual will be out of quarantine on May 25, 2020. Meanwhile, the individual has verbalized that there is no one that is able to go to the store for essential items to help this family through quarantine. Kate is requesting the Board of Health approve an amount of money for necessary items to help this family get through quarantine.

A motion was made by Kurt Fankhauser, seconded by Dean Sipe, to approve an amount not to exceed \$500.00 for individuals quarantined on Auburn Center Road. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Kurt Fankhauser-yes. Dr. Stephen Novack-yes.

The office is getting quotes on getting plexiglass for the face-to-face customer services in the WIC Division and Administration Division. The office was approved for \$1,000.00 in grant monies through our liability insurance company, Public Entities Pool of Ohio. This grant will be used for this plexiglass to protect our employees and clients.

The Coronavirus Contact Tracing Grant was awarded to bring on additional staff to conduct the contact tracing of the positive COVID cases. It is a possibility that a couple of the school nurses will have the opportunity to stay through June and July to help with this task.

The schools have been in contact with Kate to begin discussing their plans for reopening in the fall.

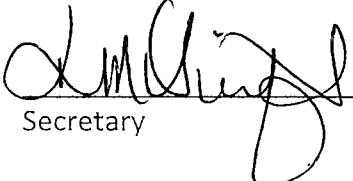
The Crawford County Fair Board asked Kate to meet with some of their Board members as the Health Commissioner. They wanted her input as they work to plan a safe and sanitary fair experience for all residents of Crawford County.

Other Business:

With no further business to discuss, a motion was made by Dr. Stephen Novack to adjourn the meeting at 6:00pm. The next scheduled Board of Health Meeting is June 17, 2020.



President



Secretary