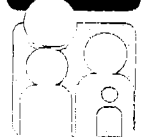




CRAWFORD COUNTY PUBLIC HEALTH

PREVENT • PROMOTE • PROTECT



Board Meeting Minutes
March 18, 2020-4:30PM
1st Floor Conference Room

Board Members Present: Zachary Wolfe, Phyllis Crall, Dr. Stephen Novack, Kurt Fankhauser, Bill Scott, Dean Sipe, and Scott Woodworth.

CCPH Staff: Kate Siefert, Health Commissioner; Amy Ramirez, Nursing Director; and Krista Whitmeyer, Director of Administrative Services.

The meeting began with the Pledge of Allegiance.

- **Minutes:**

After a review of the board minutes from February 19, 2020, Board Meeting, Dr. Novack made a motion to accept the minutes. Bill Scott seconded this motion. All members present voted “aye” and the motion carried.

- **Expenses:**

The Board reviewed the expenses for February. Bill Scott made a motion to approve the expenses as presented. Scott Woodworth seconded this motion. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Bill Scott-yes. Scott Woodworth-yes. Dr. Stephen Novack-yes. Kurt Fankhauser-yes.

WIC Division Updates:

Due to the Coronavirus (COVID-19) outbreak, no WIC clients are coming into the office at this time. All nutrition education is being completed over the phone.

Help Me Grow Updates:

All home visiting has been banned due to Coronavirus. All home visitors are doing home visits by phone and catching up on billing during this time.

Nursing Division Updates:

In reviewing the nursing stats, the flu hospitalizations are up for the year.

So along with the influx of influenza, the Coronavirus is another virus that is spreading across the United States. The New Washington immunization clinic was cancelled for March 18, 2020. Amy feels this limits people from traveling outside their homes and getting unnecessary exposure.

The jail has been taking the temperatures of the staff and inmates. Staff with a fever 100.4 or above is going home. If an inmate has a fever, they will be isolated away from the other inmates.

All businesses have been advised to take employees temperature upon arriving to work.

All CPR certifications have been extended during this COVID-19 event.

Environmental Health Updates:

The Environmental Health staff have been grounded due to Coronavirus. There will be no food inspections or water samples at this time.

At the next Board meeting, Environmental Health is hoping to have the annual Food Safety Awards.

Health Commissioner Updates:

During the coronavirus outbreak, our IT person, Barb Roberts, has set up all employees with the capability to access their computers from home. They will be able to access all documents and folders from their homes. Each division received cell phones for those employees that do not have one. This is a six-month contract. All employees are required to carry the phone at all times and answer the phone when it rings.

The Board discussed COVID-19, symptoms, protocols, and testing requirements.

Avita hospitals are organizing a COVID-19 drive-thru. They will filter the vehicles through by asking the occupants symptom questions. This would help to get the people in the most need and/or critical testing. No date has been set up for this drive-thru. Avita will keep CCPH updated on a possible date.

The PHAB (Public Health Accreditation Board) site visit scheduled for March 25th and March 26th has been postponed. PHAB is hoping to conduct our site visit this summer.

Administrative Services Updates:

The Board held a discussion on the 2021 Health District Budget. The budget must be submitted to the Crawford County Auditor's office no later than April 1, 2020. This budget is used in the statutory formula to determine the political subdivision fees for calendar year 2021.


- **Resolution #9:**

A motion was made by Kurt Fankhauser to approve the 2021 Health District Budget as presented. This motion was seconded by Dr. Stephen Novack. The vote carried by a roll call vote, Dean Sipe-yes. Phyllis Crall-yes. Zachary Wolfe-yes. Bill Scott-yes. Scott Woodworth-yes. Dr. Stephen Novack-yes. Kurt Fankhauser-yes.

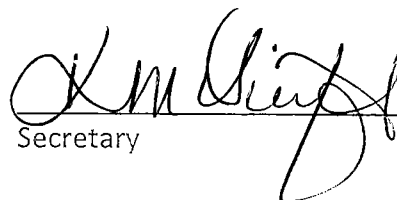
Other Business:

The Annual District Advisory Council meeting that was to be held at the Crawford County Fairgrounds on March 19, 2020, at 6pm, has been canceled. Kate will keep the Board updated on a reschedule date.

With no further business to discuss, a motion was made by Phyllis Crall, seconded by Scott Woodworth to adjourn the meeting at 6:30pm. The next scheduled Board of Health Meeting is April 15, 2020.



President



Secretary

