

# TEMPORARY CAMPGROUND REQUIREMENTS

PROCEDURES FOR THE PROPER APPROVAL & PERMITTING OF  
TEMPORARY PARK-CAMPS



**CRAWFORD COUNTY PUBLIC HEALTH**

PREVENT • PROMOTE • PROTECT

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**419-562-5871**

# TEMPORARY CAMPGROUND DEFINITION

A temporary campground means any tract of land used for a period not to exceed a total of

**21 DAYS PER CALENDAR YEAR**

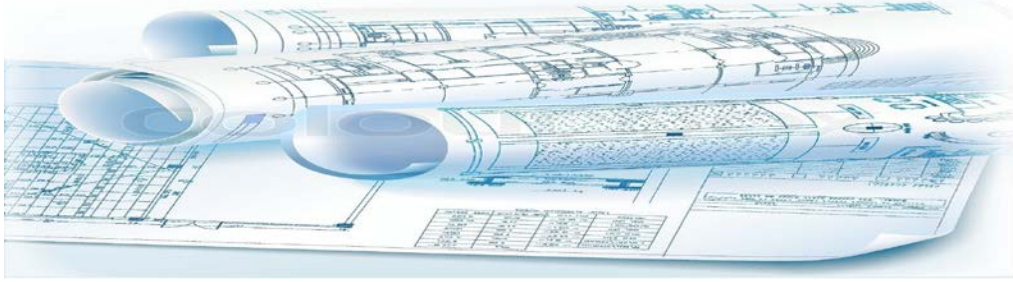
for the purpose of parking five (5) or more recreational vehicles, dependent recreational vehicles or portable camping units or any combination thereof



for one or more periods not to exceed

**7 CONSECUTIVE DAYS**

# PLAN REVIEW



A set of plans must be submitted to CCPH at least

**15 DAYS**

prior to the opening of the temporary campground event. A plan review application must be completed and submitted with the plans. A plan review application is included in this booklet for your convenience. Please disregard the plan review fees on the application, there are NO fees associated with plan review for Temporary Campgrounds. Once all of the following information has been submitted, CCPH has up to **30-DAYS** to review and either approved or disapproved the plans. The plans must include the following information:

- 1 The complete layout of the campground indicating number of sites.**
- 2 Location of all restroom facilities.**
- 3 Location of water and sewage connections if provided.**
- 4 Location of sewage dump station, if sewage connections are not provided.**
- 5 Indication of spacing between RV units.**
- 6 Location of waste receptacles or dumpster for trash/garbage disposal.**
- 7 A copy of the lot evaluation form to be completed by CCPH. This form is included in this booklet for your convenience. There is no fee associated with this evaluation.**
- 8 Written documentation from the local fire authority for verification that the campground has proper and sufficient fire protection.**



# LICENSURE

Once all plan information has been submitted, reviewed and APPROVED by Crawford County Public Health, [CCPH], the campground will be deemed acceptable for licensure.

An APPLICATION FOR LICENSURE must be completed and submitted along with the license fee. The APPLICATION FOR LICENSURE and current fees for licensure can be obtained from our website or by contacting our office.



The image shows a 'Temporary Campground License' form from the Ohio Department of Health. The form includes the following fields and text:

- Ohio Department of Health** logo and title.
- Temporary Campground License** title.
- Audit Number:** SJOK-9W3HKG
- License No.:** SJOK-9W3HED
- Licensor:** Crawford County Public Health, 1520 Isaac Beal RD, Bucyrus, OH, 44820
- Name of Facility/License Holder:** Temporary Campground, Tempy Tempest
- Address:** 610 Whitestone St, Bucyrus, OH, 44820
- Beginning and ending dates(s):** From 01-May-2015 to 03-May-2015
- Footnote:** This license has been issued in accordance with section 3729.05 of the Ohio Revised Code and Chapter 3701.26 of the Ohio Administrative Code. This license is subject to revocation or suspension for cause and is non-transferable.
- Date:** 29-Apr-2015
- Health Commissioner:** (Signature line)
- Footer:** HEA 5330 (Rev. 04/13) This license must be displayed in a conspicuous place at the location Ohio Department of Health

An inspection of the campground will occur on the first day of the temporary campground event and the license will be issued after completion of this inspection.

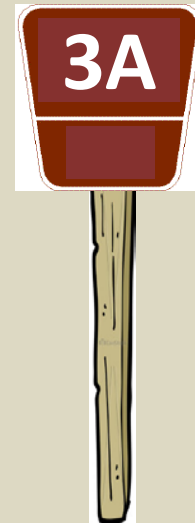
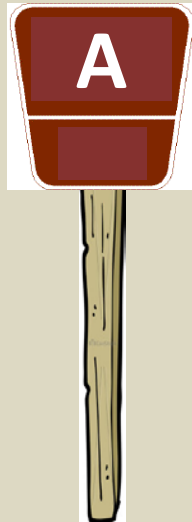
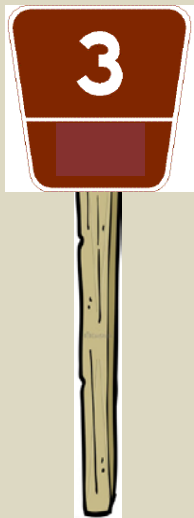
# OPERATIONAL REQUIREMENTS

The next several pages outline the requirements that must be met by all Temporary Campgrounds in order to be approved and licensed by CCPH.

## SITES

1000 Square Feet

- 1 Individual sites must have a minimum area of and all site boundaries must be clearly defined.
- 2 Each site shall be designed to have separate access that is not through or over any adjacent sites.
- 3 Each site shall be clearly marked so as to be readily identifiable and easily readable from the campground road. Each site shall be identified in numerals, letters or a combination of the two. The numbers or letters must be in sequential order and a sizing of **two (2) inches** and mounted, at least, **six (6) inches** above the ground.



# OPERATIONAL REQUIREMENTS

## WATER

- 1 It is not required that water be provided at camping sites, however if water is provided it must be from the following:

(A) A public water system



(B) A private water system which meets the requirements of section 3701.344 of the Ohio Revised Code and the rules adopted thereunder.



## SEWAGE

All sewage systems shall meet the standards of section 6111. or section 3718. of the Ohio Revised Code.

If sewage connections are planned for each individual site, they sewage system must be approved by the Ohio EPA.

A designated dump station can also be provided for temporary campgrounds (usually a portable toilet which is emptied regularly by a registered sewage hauler in Crawford County).



# OPERATIONAL REQUIREMENTS

## TOILETS

Toilets must be provided as indicated in the following chart:



SITES	MEN - URINALS	MEN - TOILETS	WOMEN - TOILETS
5 - 15	0	1	1
16 - 30	1	1	2
31 - 60	1	2	3
61 - 90	2	2	4
91 - 120	2	3	5
121 - 150	3	3	6
151 - 200	4	4	8
201 - 300	5	5	10
301 - 400	6	6	12
401 - 500	7	7	14
501 - UP	Add 1 per 200	Add 1 per 200	Add 1 per 200

- 1 Toilets must be located so that no site is farther than 1000 feet walking distance from such facilities.
- 2 Vault privies and portable toilets are acceptable for use.
- 3 Separate facilities for men and women must be provided and clearly marked. Family toilet facilities shall be counted as one unit in the total required minimum facilities as designated in the chart.
- 4 Toilets shall be provided with self-closing doors or modesty shields at the entrance and the exit.

# OPERATIONAL REQUIREMENTS

## WASTEWATER DISPOSAL

Facilities must be provided for liquid waste disposal and must be located within 200 feet of each camp site. These facilities must be marked with proper signage.

Methods of Wastewater Disposal:

- 1 Provide the services of a registered sewage hauler.



- 2 Designate a portable toilet for wastewater disposal.



- 3 Provide ODH approved wastewater dump stations.





# OPERATIONAL REQUIREMENTS

## SOLID WASTE DISPOSAL

Containers must be provided for the proper disposal of trash and refuse. The containers must be durable, watertight, non-absorbent and easily cleanable. The containers must have tight-fitting covers.



Trash Cans



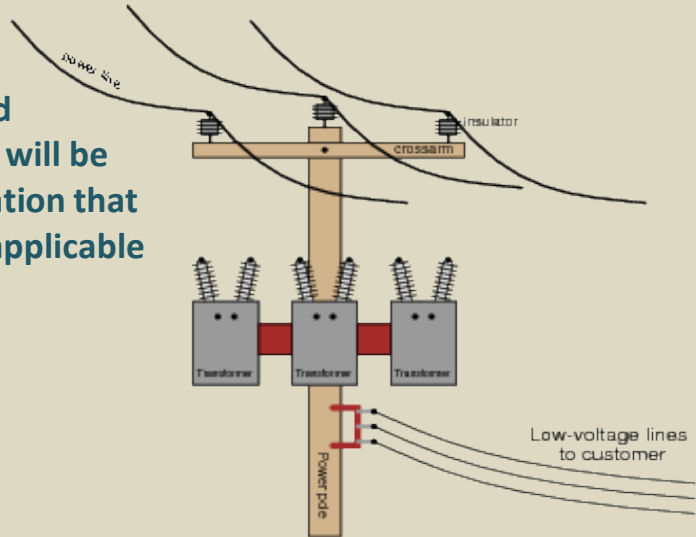
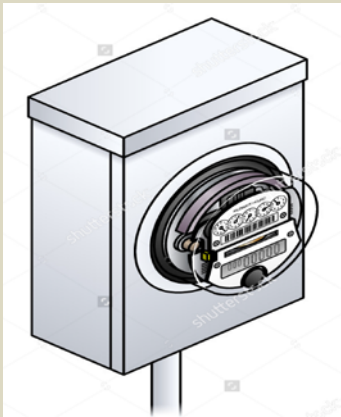
Dumpsters

# OPERATIONAL REQUIREMENTS

## ELECTRICAL SERVICE

All electrical work shall be according to the current addition of the National Electric Code (NEC) or local electrical codes, whichever is more stringent with written certification by a licensed contractor.

If the CCPH believes an electrical hazard exists in the campground, the operator will be required to provide written documentation that all electrical systems in the park meet applicable state and local electrical codes.



When electrical service is available to a campground, all public service buildings shall be provided with external lighting sufficient to provide illumination and visibility.



# OPERATIONAL REQUIREMENTS

## SAFETY

Fire fighting equipment of the type and quantity acceptable to the state fire marshal or the local fire authority shall be available for use in fighting fires.



Signage indicating the location of the emergency or nearest telephone shall be posted in the campground. The signage shall contain the campground address and all telephone numbers for local emergency services, including but not limited to police, sheriff, fire and rescue unit, etc.

First aid equipment consisting of unused disposable gloves and a sufficient supply of materials to stop bleeding and to clean and cover minor cuts and abrasions shall be made accessible in the campground.



Rules established specifically for the campground shall be conspicuously posted or provided to patrons.

The campground operator shall require that all pets permitted within the campground be registered at the campground office. The operator shall promptly report all cases of wild and domestic animal bites to the Crawford County Dog Warden's office and CCPH.

